



# TUBAC FIRE DISTRICT

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## TUBAC FIRE DISTRICT BOARD MEETING MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS April 27, 2022

1. Call to order and Pledge of Allegiance: The meeting was called to order at 1:30 p.m., by Mary Dahl. The Pledge of Allegiance was recited.
2. Roll call of Board Members: Bill Kirkpatrick, Mike Connelly, Herb Wisdom, and Mary Dahl were present at Station No. 2. Pete Benequista attended telephonically. Also, in attendance at Station #2 were Chief Horvath, Deputy Chief Rivera, Captain John Conger, Nancy Lindsey, Gabe Buldra, Marc Caschera, Henry Valdez, Mario Bernal, and Uriel Gonzalez. Members of the public in attendance were John Sagsveen, Chris Ciruli, Michael Pettypool, and Don Robidoux. Crest Insurance representative Michael Armenta attended telephonically.
3. Convene the Budget Workshop
4. Budget Workshop: Review and discuss budget goals and overview for FY 22/23: Board reviewed and discussed budget goals and overview for FY 22/23. Gabe Buldra explained that the numbers had remained unchanged from the previous month. He further explained that if the board approves the proposed budget, it would be posted for 20 days as required by state statutes.
5. Close the Budget Workshop: Mary Dahl closed the budget workshop.
6. Convene the regular session immediately following the Budget Workshop
7. Report from Board Members: None
8. Reading of public comments submitted via email: Nancy Lindsey read an email submitted from Firefighter Charlie Alvarez.
9. Call to the public: Don Robidoux, Mike Pettypool and John Sagsveen addressed the Board pertaining to the plans for a new Station #1.
10. Correspondence: None
11. Chair's Report: Mary Dahl recognized the office staff on Administrative Professional's Day and commented on the graduation ceremony she attended of the students taking part in the joint academy being held at Nogales Fire Department.

12. Chief and Staff Report: Chief Horvath, Deputy Chief Genaro Rivera and Captain John Conger provided the following to the Board:
  - An overview of the monthly staff report
  - Staff training
  - Prevention services
13. Monthly Financial Report for March 2022: Gabe Buldra presented the financial reports for the month of March 2022.
14. Consent Agenda: Bill Kirkpatrick made a motion to approve the consent agenda and Herb Wisdom seconded the motion; all were in favor, motion passed.
15. Discussion and possible action to authorize staff to surplus one staff vehicle: Bill Kirkpatrick made a motion to authorize staff to surplus one 2009 Chevy Pickup Truck and Herb Wisdom seconded the motion; all were in favor, the motion passed.
16. Discussion and possible action to approve a quote to resurface the roof at Station #4: Bill Kirkpatrick made a motion to accept the quote for roof work at Station #4 to W & D Roofing for a note to exceed amount of \$9,630 and Herb Wisdom seconded the motion; all were in favor, the motion passed.
17. Discussion and possible action to approve the District's enrollment in the EMI Health Public Safety Trust Pool for medical benefits: Crest Insurance Broker Michael Armenta explained the advantages of the District switching to the EMI Health Trust Pool for the health insurance benefits for full-time staff. Bill Kirkpatrick made a motion to approve the FY 23 benefits package as proposed by staff and Herb Wisdom seconded the motion; all were in favor, the motion passed.
18. Discussion and possible action to adopt the preliminary Tubac Fire District FY 22/23 budget: Chief Horvath commented that in the FY 22/23 budget a \$.20 increase is being requested. Gabe Buldra added that once the 20-day posting requirement has been completed, the budget can be reduced but not increased without having to be reposted for another 20 days. Bill Kirkpatrick made a motion to adopt the preliminary Tubac Fire District FY 22/23 budget and Herb Wisdom seconded the motion; all were in favor, the motion passed.
19. Discussion and possible action regarding acquisition of land for new Station #1. The Board might convene into Executive Session regarding this item in accordance with A.R.S. §38-431.03(A)(7) (allowing executive session for discussion or consultation with designated representatives of the District in order to consider the District's position and instruct its representative regarding negotiations for the purchase, sale or lease of real property) and/or A.R.S. §38-431.03(A)(3) (allowing executive session for discussion or consultation for legal advice with the District's attorney). Any action by the board will be taken in the public session: Bill Kirkpatrick made a motion to convene to executive session at 2:50 p.m. and Herb Wisdom seconded the motion; all were in favor, the motion passed.
20. Discussion and information only on Chief Horvath's employment contract. The Board might convene into Executive Session regarding this item as allowed by A.R.S. §38-431.03(A)(1) (allowing executive session for the purpose of "discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a ...employee") and A.R.S. §38-431.03(A)(3) (allowing an executive session for the purpose of "discussion or consultation for legal advice with the attorney or attorneys of the public body."): The Board was back in public session at 3:10 p.m. No action was taken on item 19 or 20.
21. Future Agenda Items:
  - A. Final report on Culture Study
22. Next meeting: May 25, 2022

23. Adjourn meeting: Bill Kirkpatrick made a motion to adjourn the meeting at 3:40 p.m. and Herb Wisdom seconded the motion; all were in favor, the motion passed.

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