



TUBAC FIRE DISTRICT

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TUBAC FIRE DISTRICT BOARD MEETING MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS January 28, 2026

1. Call to order and Pledge of Allegiance: The meeting was called to order at 1:30 p.m., by Sandy Johnson. The Pledge of Allegiance was recited.
2. Roll call of Board Members: Sandy Johnson, Mary Dahl, Herb Wisdom, Rich Bohman, Gary Brasher were present at Tubac Community Center. Also, in attendance at Tubac Community Center, Fire Chief Guerrero, Deputy Chief Hesly Guerrero, Fire Marshal John Conger, Captain Esai Tapia, and Bianca Hamric. Gabe Buldra attended on behalf of James Vincent Group. Pilar Mendoza attended via Zoom on behalf of Bache Lynch Goldsmith and Mendoza PLLC. Charlie Alvarez attended on behalf of the Tubac Firefighters Association. Members of the public in attendance were Genaro Rivera, Ron Campana, Kathi Campana, Kathleen Vandervoet, and Nan Fitzpatrick.
3. Reading of Public Comments Submitted Via Email: None.
4. Call to the Public: None.
5. Correspondence: A thank you letter from resident Suzanne Rob to TFD Paramedic Maria Ruiz and crew. "Thank you to Maria and all of you who took care of me. You were prompt, efficient and kind. We are thankful that you are in Tubac and appreciate you all."
6. Report from Board Members: None.
7. Discussion and Possible Action Regarding Board Member Election: Sandy Johnson opened the election of the Tubac Fire District Board of Directors.
 - Board Chairman – Rich Bohman nominated Sandy Johnson to continue in the position as Board Chairman. Gary Brasher seconded the nomination as Board Chairman. Nominations for Chairman closed; all were in favor; the motion passed.
 - Board Treasurer- Sandy Johnson nominated Gary Brasher to continue in the position as Board Treasurer. Herb Wisdom seconded the nomination for Treasurer. Nominations for Treasurer closed; all were in favor; the motion passed.
 - Board Clerk- Sandy Johnson nominated Mary Dahl to continue in the position as Board Clerk. Gary Brasher seconded the nomination for Clerk. Nominations for Clerk closed; all were in favor; the motion passed.
8. Discussion and Possible Action to Approve the Governing Board Meeting Schedule for Calendar Year 2026. Mary Dahl made a motion to approve the 2026 meeting schedule as presented. Rich Bohman seconded the motion; all were in favor, the motion passed. (Please refer to www.tubacfiredistrict.org under the Tubac Fire Board tab to review the dates.)
9. Chief and Staff Report: Fire Chief Ben Guerrero, Deputy Chief Hesly Guerrero, Fire Marshal John Conger,

Captain Esai Tapia presented the monthly Staff Report for December 2025:

- Operations Update.
 - Training.
 - Administration Update.
 - Wildland Update.
10. Monthly Financial Report for January 2026: Gabe Buldra from James Vincent Group presented the financial reports for the month of December 2025. (Please refer to www.tubacfiredistrict.org under the Tubac Fire Board tab to review the report.)
11. Consent Agenda:
- a. Approval of minutes from December 17, 2025: Rich Bohman made a motion to approve the December 2025 Board meeting minutes. Gary Brasher seconded the motion; all were in favor, the motion passed.
 - b. Approval of monthly financial report for December 2025: Gary Brasher made a motion to approve the financial report for December 2025. Rich Bohman seconded the motion; all were in favor, the motion passed.
 - c. Approval of minutes from January 12, 2026, Special Board Meeting: Rich Bohman made a motion to approve the minutes from the Special Board Meeting. Rich Bohman seconded the motion; all were in favor, the motion passed.
12. Tower Update and Fire Station #1 Update:
- a. Communication Tower Update: Fire Chief Guerrero stated that there is no update at this time. Rich Bohman asked about the vacant space on the tower and the purpose for the tower height. Fire Chief stated that the vacant space is for the District's repeater and county equipment. He informed Rich that the tower is currently solar powered and does not have sufficient power to support all of equipment planned. The remaining equipment on the tower will be installed once the tower is connected to electrical power.
 - b. Fire Station #1 Update:
 - Chief Guerrero addressed the exploratory digging requested by EPCOR Water. He stated that the waterline and valve are in working order, and no maintenance is required to proceed with the construction project.
 - Genaro Rivera presented to the Board the exploratory digging process and shared the findings regarding the condition of the water valve. Genaro emphasized it was all good news. (Please refer to the January 28th livestream on the on the www.facebook.com/tubacfiredistrict for full presentation.)
 - The reinforcing bars installed for the retaining wall were installed at a slight angle and will need to be adjusted.
 - Construction is ongoing on the station's concrete pad and the footings for the retaining wall.
 - Septic Tank has been inspected.
 - Leach field has been buried.
 - Chief Guerrero presented to the Board with the funding analysis outlining Station #1 expenses, USDA funding received, and remaining USDA funds available.
13. Discussion and Possible Action Regarding the Appointment of Bianca Hamric as Tubac Fire District Records and Retention Officer. Gary Brasher made a motion to approve Bianca Hamric as Tubac Fire District Records and Retention Officer. Herb Wisdom seconded the motion; all were in favor; the motion passed.

14. Discussion and possible action regarding the proposed Memorandum of Understanding (MOU) between the Tubac Fire District and Tubac Firefighters Association. Fire Chief, with the support of Union Representative Charlie Alvarez, presented the Board with a Memorandum of Understanding (MOU) for the 2026 fiscal year. Attorney Pilar Mendoza was present to review the MOU, assist with questions and offer recommendations. Mary Dahl noted the need to include a term end date to the MOU, and the remaining board members agreed. Rich Bohman made a motion to approve the Memorandum of Understanding, with the condition that it be amended to include a term end date of December 31, 2026. Gary Brasher seconded the motion; all were in favor; the motion passed.
15. Future Agenda Items: None.
16. Next Meeting: February 25, 2026, at 1:30 p.m. to be held at the Tubac Community Center. Rich Bohman moved to adjourn the meeting at 3:15 p.m., Gary Brasher seconded the motion; all were in favor; the motion passed.