



TUBAC FIRE DISTRICT

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TUBAC FIRE DISTRICT BOARD MEETING MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
November 18, 2020

1. Call to order and Pledge of Allegiance: The meeting was called to order at 9:00 a.m. by Mary Dahl. The Pledge of Allegiance was recited.
2. Roll call of Board Members: All Board members were present; Mary Dahl, Herb Wisdom, and Bill Kirkpatrick at Station #2 and Candy Clancy and Mike Connelly telephonically. Also, in attendance at Station #2 were Chief Horvath, Deputy Chief Rivera, Deputy Chief Guerrero, and Nancy Lindsey. Peter Benequista, Gabe Buldra, Sara Simonton, Adam Amezaga, Joe Woods, and Kevin Krestan attended telephonically.
3. Report from Board Members: None
4. Reading of public comments submitted via email: None
5. Correspondence: Letter received from District resident thanking the staff for their excellent medical care.
6. Chair's Report: Mary Dahl thanked Candy Clancy for her years of service on the Tubac Fire District Board.
7. Chief and Staff Report: Chief Horvath presented the staff report and updated the Board on the community meeting that took place on November 14th at Station #3.
8. Monthly Financial Report for October 2020: Gabe Buldra presented the financial reports for the month of October 2020.
Key points for the month:
 - A. Santa Cruz County revenue for October is \$469,524 which is \$111,122 over budget.
 - B. Non-Levy revenue is \$3,995,652 which is over budget by \$3,921,677.
 - C. Expenses for the month totaled \$344,249 which was over budget by \$66,055.
 - D. Year-to-date Santa Cruz revenue is \$505,115 which is \$101,635 over budget.
 - E. Year-to-date Non-levy revenue is \$4,305,001 which is \$3,852,801 over budget.
 - F. Year-to-date expense is \$1,308,670 which is \$103,056 over budget
9. Consent Agenda
 - A. Approval of minutes from October 28, 2020 regular meeting
 - B. Approval of monthly financial reports

Herb Wisdom made a motion to approve the consent agenda and Bill Kirkpatrick seconded the motion; all were in favor, the motion passed.

10. Discussion and information only regarding an investment presentation from James Vincent Group: Gabe Buldra explained to the Board that proceeds received from the sale of the tower have been deposited into the District's savings account which is currently earning .001% interest and is recommending the Board consider investing opportunities that could result in higher earnings keeping in mind that the District is limited in what is statutorily allowed to invest in. Joe Woods and Kevin Krestin from Charles Schwab provided the Board with investment options to consider. Gabe told the Board that specifics of the options would be presented for consideration at the January meeting.
11. Discussion and possible action regarding the Intergovernmental Agreement for Dispatch and Communication Services: Chief Horvath explained that the Intergovernmental Agreement for Dispatch and Communication Services has been circulated across the Fire Districts' in the county and signed agreements have been received from Patagonia Fire, Sonoita-Elgin Fire, and Nogales Suburban. Rio Rico and Tubac Fire Districts are the final two agencies to finalize the agreement as we have agreed to split the cost of the initial phase 1 upgrade to our dispatch system in the county. Mike Connelly asked what the cost is for the phase 1 upgrade and what the benefit is, to which Chief Horvath replied the cost is \$50,000 split between Tubac and Rio Rico and the benefit will be connectivity to between dispatch and our units in the field. With the installation of Mobile Data Terminals in our vehicles, a huge benefit will be in improving our data integrity and greatly improve response times with an eventual move towards automatic vehicle locator that will allow dispatch through the CAD system to assign a call to the closest vehicle available providing an even faster response. Bill Kirkpatrick made a motion to authorize Chief Horvath to sign the Intergovernmental Agreement for Dispatch and Communication Services and Herb Wisdom seconded the motion; all were in favor, the motion passed.
12. Discussion and possible action on live streaming future TFD Board meetings: Chief Horvath explained to the Board that staff was successful in live streaming the community meeting held at Station #3 on November 14th and are recommending to the Board to begin live streaming the monthly Board meetings which will be a way for the public to stay informed on what is going on in the District and also keeping everyone at a safe distance especially in these COVID-19 times. Bill Kirkpatrick made a motion to adopt the process of live streaming the monthly board meetings and Mike Connelly seconded the motion; all were in favor, the motion passed.
13. Discussion only regarding closing TFD Station #3 and/or Station #4: Candy Clancy remarked that in her four years on the Board she has felt that the call volume in Station #3 and Station #4 areas has not justified the costs of keeping both stations open and operational. She suggested that a thorough analysis be done by the Board to determine if maybe one of the stations could possibly be leased out or closed to reduce costs to the District.
14. Future Agenda Items:
 - A. Paramedic II wage scale range
 - B. Policy manual changes – sick & vacation
 - C. USDA presentation pertaining to Wholesum Farms
 - D. Potential petition for annexation
 - E. Debt schedule of bonds
15. Next Meeting: December 16, 2020 at 1:30 pm
16. Adjourn Meeting: Herb Wisdom made a motion to adjourn the meeting at 10:25 a.m. and Bill Kirkpatrick seconded the motion; all were in favor, the motion passed.