



# TUBAC FIRE DISTRICT

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2227 EAST FRONTAGE ROAD  
P.O. BOX 2881  
TUBAC, ARIZONA 85646  
TELEPHONE: (520)398-2255

## REGULAR MEETING OF THE BOARD OF DIRECTORS

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The Tubac Fire District Board of Directors will meet in regular session on February 22, 2023, at 1:30 pm. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. The Board may consider any item on this agenda in any order and at any time during the meeting. The Governing Board may convene into Executive Session for discussion or consultation for legal advice with its attorney regarding any item on this agenda, in accordance with A.R.S. § 38-431.03(A)(3).

Members of the public may attend the meeting in person, by viewing the livestream on the Tubac Fire District Facebook page, or by telephone by calling (346) 248-7799 and entering the Webinar ID, 864 6995 0206, if prompted.

NOTE: Executive Sessions are CONFIDENTIAL pursuant to A.R.S. § 38-431.03(C). Members of the public may not participate in Executive Sessions. Any Executive Session will take place through a remote method that is separate from the public conference call.

Members of the public who are not able to attend the meeting in person, may submit comments to the Board by email. The emails will be read out loud during the meeting. Please email any comments to [nlindsey@tubacfire.org](mailto:nlindsey@tubacfire.org). Emails must be received no later than 5pm the day before the meeting and must include your full name as well as your phone number (to allow District staff to contact you with any questions).

### Agenda

1. Call to order and Pledge of Allegiance
2. Roll call of Board Members
3. New Hire Badge Pinning
4. Report from Board Members
5. Reading of public comments submitted via email
6. Call to the Public: "This is the time for the public to comment on items related to the Fire District. Members of the Board may not discuss items that are not on the agenda. Therefore, the Fire Board is not permitted to discuss or take action on any items raised in the Call to the Public which is not on the agenda due to restrictions of the Open Meeting Law; however, individual Board members are permitted to respond to criticism directed to them. Otherwise, the Board has discretion to direct the Fire Chief to review the matter or that the matter is placed on a future agenda. Those wishing to address the Board need not request permission in advance. A member of the public may speak for a reasonable time as determined by the Board on an oral presentation. If no time is specified, the presumed time limit will be 3 minutes per person. The Fire Board Chair may adjust time limitations and all individuals desiring to address the Fire Board will have the same opportunity."
7. Correspondence

8. Chair's Report
9. Chief and Staff Report
  - a. Operations Update
  - b. Training
  - c. Wildland Update
  - d. Administration Update
10. Monthly Financial Report for January 2023
11. Consent Agenda
  - a. Approval of minutes from January 25, 2023
  - b. Approval of monthly financial reports
12. Discussion and information only regarding the Tubac Fire District FY 23/24 budget
13. Discussion and possible action to approve purchase of a new staff vehicle.
14. Discussion and possible action to approve A/C replacement at Station #2.
15. Discussion and Possible Action to go into Executive Session pursuant to Arizona Revised Statutes §38-431.03(A)(1), for the purpose of discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of public officer, appointee, or employer of any public body re: Interim Fire Chief Benjamin Guerrero.
16. Discussion and Possible Action to Extend an Offer of Employment as Fire Chief and authorize the Chairman to commence contract negotiations.
17. Discussion and possible action to approve formation of a committee to oversee the application process and acquisition of funding from the USDA Rural Development Community Funding Program
18. Discussion and possible action to approve revised letter of agreement with WSM Architects
19. Future Agenda Items
20. Next meeting: March 29, 2023, at 1:30 p.m.
21. Adjourn meeting.

Notice of Meeting (Agenda) dated and posted February 20, 2023, by 5:00 p.m. local time by N. Lindsey.

If any disabled person needs any type of accommodation, please notify the Tubac Fire District prior to the scheduled meeting time.