

TO: Tubac Fire Board
FROM: Mary Dahl, Chair
RE: Agenda Items for Meeting of January 11, 2023 – SPECIAL BOARD MEETING
DATE: January 5, 2023

SUBJECT: Item 5. Presentation by Candidates for the Interim Board Member Term.

Item 6. Discussion and Possible Action to Fill the Balance of the Unexpired Term on the Board Pursuant to A.R.S. §48-803(B).

DISCUSSION: ITEM 5 - At the December Board meeting, the Board agreed to a process to use to appoint a Board member to serve the balance of Bill Kirkpatrick's term. That process included the following:

• Approve process for appointment of interim Board member
• Press release
• Accept letters of interest
• End application period 3 p.m. on December 30
• Confirm candidates qualifications and make contacts
• Special meeting for candidates to address board and make selection/appointment of interim Board member

The Fire District office received three letters of interest. All three are qualified to serve, having met the minimum requirements. The submitted letters and any other attachments, such as résumés, are enclosed.

As noted in the process discussion memo from December, each candidate will be asked to make a short presentation to the Board. The order will be determined by lot. The Board can ask questions of each candidate at the conclusion of their presentation. Candidates will each be allowed three minutes for their presentation.

ITEM 6 discussion and possible action will follow the conclusion of the presentations.