



TUBAC FIRE DISTRICT

2227 EAST FRONTAGE ROAD
P.O. BOX 2881
TUBAC, ARIZONA 85646
TELEPHONE: (520)398-2255

REGULAR MEETING OF THE BOARD OF DIRECTORS

The Tubac Fire District Board of Directors will meet **remotely (not in person)** in regular session on April 29, 2020, at 9:00 a.m. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. The Board may consider any item on this agenda in any order and at any time during the meeting. The Governing Board may convene into Executive Session for discussion or consultation for legal advice with its attorney regarding any item on this agenda, in accordance with A.R.S. 38-431.03(A)(3).

In order to observe social distancing for the safety of our community, this meeting will be conducted **remotely only**. There will be no in-person meeting. The Arizona Open Meeting Law permits a public body to hold a remote meeting through technological means. **Members of the public may attend the meeting by telephone by calling (520) 398-2255.** If you call in to the meeting, please call at least **10 minutes** before the start time, and make sure to mute your line.

Because this meeting will take place by phone, there will be no call to the public during the meeting. Members of the public may submit comments to the Board by email. The emails will be read out loud during the meeting. Please email any comments to nlindsey@tubacfire.org. Emails must be received no later than 5pm the day before the meeting and must include your full name as well as your phone number (to allow District staff to contact you with any questions).

Agenda

1. Call to order and Pledge of Allegiance
2. Roll call of Board Members
3. Report from Board Members
4. Reading of public comments submitted via email
5. Correspondence
6. Chair's Report
7. Chief and Staff Report
 - a. Operations Update
 - b. Training
 - c. Wildland Update
 - d. Administration Update
8. Monthly Financial Report for March 2020
9. Consent Agenda
 - a. Approval of minutes from March 25, 2020
 - b. Approval of monthly financial reports
 - c. Approval of annual renewal of VFIS Property & Casualty insurance in the amount of \$40,025
10. Discussion and information only regarding proposals for the District's Workers' Compensation Policies
11. Discussion and possible action to approve Resolution No. 2020-001 appointing Chief Horvath as the District's designated agent for purposes of seeking funding for COVID-19 related expenditures
12. Discussion and possible action to approve updates to Tubac Fire District's Human Resource Policy Guidelines Manual
13. Discussion and possible action to approve Tubac Fire District Facility Use Agreement
14. Discussion and possible action to approve the Tubac Fire District FY 20/21/ Fee Schedule
15. Discussion and information only regarding the Tubac Fire District FY 20/21 budget
16. Discussion and possible action regarding the Fire Station #1 committee
 - a. Discussion and possible action on request by the Committee to Explore the Remodeling of Station One to authorize work by WSM and/or Vincent Group to develop cost estimates on tasks associated with potential remodel of Station One

- b. Discussion and possible action regarding potential expansion of the objectives, scope, and authority of the Committee to Explore the Remodeling of Station One, to allow the Committee to examine the benefits, needs and expenses of building a new station versus remodeling the existing station.
- c. Discussion and possible action to modify the Capital Asset Expenditure Budget for the years 2020-2025, to move the projected \$3 million line item for “New Station Replacement” from the year 2022 to the year 2025

17. Future Agenda Items

18. Next meeting: May 27, 2020

19. Adjourn meeting

Notice of Meeting (Agenda) dated and posted April 27, 2020 at 5:00 p.m. local time by N. Lindsey.

If any disabled person needs any type of accommodation, please notify the Tubac Fire District prior to the scheduled meeting time.