

TO: Tubac Fire Board
FROM: Mary Dahl, Chair
RE: Agenda Items for Meeting of February 22, 2023
DATE: February 20, 2023

SUBJECT: Discussion and Possible Action to approve letter agreement revised February 20, 2023 for Phase 1 only design work for Station 1 rebuild project with WSM Architects in the amount of \$20,004.

DISCUSSION: First my apologies for this late agenda item. As Board members can see, it was only just received. I think that with the short timeframe between the January and February meetings and the general commotion of the Tubac Festival and Chief Horvath's final days before retirement, proper communication back to WSM suffered. I take responsibility. However, the letter contains much of the same information as the letter discussed in January except that, as the Board unanimously directed, it now reflects only the authorization to proceed with Phase 1 of the project, which is designed to get the District through the USDA final application stage.

FISCAL IMPACTS: The cost for this phase is \$20,004. This includes \$19,004 for the design services encompassed by Phase 1 and \$1,000 for reimbursable expenses such as mileage and printing costs.

SUGGESTED MOTION: Madam Chair, I move to approve the letter agreement with WSM Architects for Phase 1 design services for the Station 1 rebuild project in the amount of \$20,004.