



# TUBAC FIRE DISTRICT

---

2227 EAST FRONTAGE ROAD  
P.O. BOX 2881  
TUBAC, ARIZONA 85646  
TELEPHONE: (520) 398-2255

## TUBAC FIRE DISTRICT PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM LOCAL BOARD MEETING MINUTES March 19, 2020

1. Call to order and Pledge of Allegiance: The meeting was called to order at 8:30 a.m. by Bill Kirkpatrick. The Pledge of Allegiance was recited.
2. Roll call of Board Members: Board Members present were Laura Summerfield and John Conger. Bill Kirkpatrick and Steve Gastellum attended telephonically. Sonia Jones was absent. Also present was local Board Secretary Nancy Lindsey.
3. Call to the public: None
4. Approval of Board Meeting Minutes from November 4, 2019: Laura Summerfield made a motion to approve the minutes from the November 4, 2019, meeting and Steve Gastellum seconded the motion; all were in favor, the motion passed.
5. Discussion and possible action to approve the following transfers into Tubac Fire District PSPRS plan:
  - A. Christopher Farmer, FF/CEP – effective September 30, 2019 (Pre-existing condition notated)  
The Board was presented with the PSPRS membership application and pre-hire physical results of Christopher Farmer. Steve Gastellum asked if the notated pre-existing conditions cause any job restrictions and if the new-hire prescreen includes any prior job history of injuries or respiratory issues to which John Conger explained that every new hire must complete an extensive questionnaire and screening when undergoing their new hire physical examination. Hearing no further questions or comments, Bill Kirkpatrick asked for a motion to approve transfer of Christopher Farmer into the Tubac Fire District PSPRS plan. John Conger made a motion to approve transfer of Christopher Farmer into the Tubac Fire District PSPRS plan and Laura Summerfield seconding the motion; all were in favor, the motion passed.
6. Discussion and possible action to approve the following new members into Tubac Fire District PSPRS plan:
  - A. Reyver Fontes – Hire date: February 13, 2020 – Anticipated membership date: May 13, 2020 (Pre-existing condition notated)  
The Board was presented with the PSPRS membership application and results of the pre-hire physical examination of Reyver Fontes. Steve Gastellum asked if the applicant had any respiratory issues and if the notated history of glaucoma could be an issue if fighting a heavily smoke involved fire to which John Conger replied that the results of his physical examination showed no respiratory difficulties and

Mr. Fontes' glaucoma issue is more of a hereditary issue that should not impede his required duties. Hearing no further discussion, Laura Summerfield made a motion to approve acceptance of Reyver Fontes into the Tubac Fire District PSPRS plan notating the pre-existing conditions and Steve Gastellum seconded the motion; all were in favor, the motion passed.

7. Discussion and possible action to approve DROP retirement of Pete Mendoza – Final work date April 1, 2020: The Board was presented with Pete Mendoza's notification of his final day of work with the Tubac Fire District as he has completed his 60-month term of employment as allowed by the PSPRS DROP program with his final work date to be April 1, 2020. Laura Summerfield made a motion to accept Pete Mendoza's final work date of April 1, 2020 and John Conger seconded the motion; all were in favor, the motion passed.
8. Review of June 30, 2019 Annual Actuarial Valuation Report: Bill Kirkpatrick requested that review and discussion of the June 30, 2019 Annual Actuarial Valuation Report be tabled for the next meeting to allow for more time to review the report and the opportunity to consult with Sonia Jones who has extensive knowledge in communicating the results of the report.
9. Future Agenda items: Discussion and Review of the June 30, 2019 Annual Actuarial Valuation Report.
10. Next Meeting: To be announced
11. Adjourn Meeting: John Conger made a motion to adjourn the meeting at 8:40 a.m., and Laura Summerfield seconded the motion; all were in favor, the motion passed.