



TUBAC FIRE DISTRICT

2227 EAST FRONTAGE ROAD
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TUBAC FIRE DISTRICT BOARD MEETING MINUTES December 18, 2013

1. Call to Order and Pledge of Allegiance: The meeting was called to order at 9:00 am by Richard Lockwood. The Pledge of Allegiance was recited.
2. Roll Call of Board Members: Board Members present were Richard Lockwood, Dottie Bergmann, Randy Williams and Bill Kirkpatrick. Also present were Chief Kevin Keeley, Asst. Chief Genaro Rivera, Brenda Holbrook, Nancy Lindsey, Joe Fox, Mark South, Mike Connelly and Rich Bohman.
3. Approval of Minutes from November 20, 2013: Bill Kirkpatrick made a motion to approve the minutes and Randy Williams seconded the motion; all were in favor, the motion passed.
4. Correspondence: None
5. Approval of Financial Reports for the Month of November 2013: Chief Keeley explained to the Board that he hopes to have a more detailed and strategic meeting in February after hopefully receiving a positive projection on property tax revenue from the County Assessor's Office for the upcoming 2014/2015 tax year. Bill Kirkpatrick made a motion to approve the Financial Reports for the month of November and Randy Williams seconded the motion; all were in favor, the motion passed.
6. Operational Information Reports:
 - A. Ambulance Transport Collections: **November Collections**

For the Month Ending	<u>\$ 23,240.69</u>
YTD	<u>\$ 132,280.74</u>
 - B. Fire District Operations:
 - 1) Monthly Activity Report
7. Update on process for purchase of Cardiac Monitors: Chief Keeley explained to the Board that the District is actively seeking to purchase cardiac monitors that will have a life of at least 8-10 years that will link to an electronic reporting system that will incorporate call data into our existing billing system. He further explained that the State of Arizona is offering a program that will work on the EMS side for the electronic reporting and that the staff attending the AFDA conference will meet with personnel from Bullhead City Fire Department, who are currently utilizing the program for questions and a training session.

8. Information on Upcoming AFDA Meeting (January 16-18, 2014): Chief Keeley reminded the Board of the upcoming conference in Laughlin and told them to contact Nancy Lindsey if they planned to attend.
9. Report from Legal Counsel: None
10. Call to the Public: None
11. Next Meeting: January 29, 2014, at 9:00 a.m. at Tubac Fire Station #1, 2227 E. Frontage Rd., Tubac.
12. Adjourn Meeting: Randy Williams made a motion to adjourn the meeting at 9:18 a.m. and Bill Kirkpatrick seconded the motion; all were in favor, the motion passed.

Note: The Tubac Fire District Board may vote to go into an Executive Session on any agenda Item, pursuant to A.R.S. 38-431.03 (A) (1) (3) for discussion and consultation for advice with the district's attorney on the matters as set forth therein.