



TUBAC FIRE DISTRICT

2227 EAST FRONTAGE ROAD
P.O. Box 2881
TUBAC, ARIZONA 85646
TELEPHONE: 520/398-2255

TUBAC FIRE DISTRICT BOARD MEETING MINUTES January 29, 2014

1. Call to Order and Pledge of Allegiance: The meeting was called to order at 9:00 am by Richard Lockwood. The Pledge of Allegiance was recited.
2. Roll call of Board Members: Board Members present were Richard Lockwood, Herb Wisdom, Bill Kirkpatrick and Randy Williams. Also present were Chief Keeley, Brenda Holbrook, Nancy Lindsey, Al Kingsley, Mark South, John Conger, Charlie Alvarez, Rich Bowman and Kathleen Vandervoet.
3. Approval of Minutes from December 18, 2013: Bill Kirkpatrick made a motion to approve the minutes and Randy Williams seconded the motion; all were in favor, the motion passed.
4. Correspondence: Chief Keeley presented the Board with thank you cards from some District Residents.
5. Approval of Financial Reports for the Month of December 2013: Herb Wisdom made a motion to approve the Financial Reports for the month of December and Bill Kirkpatrick seconded the motion; all were in favor, the motion passed.
6. Operational Information Reports:
 - A. Ambulance Transport Collections: **December Collections**

For the Month Ending	\$ 20,497.44
YTD Collections	\$ 152,778.18
 - B. Fire District Operations:
 - 1) Monthly Activity Report
7. Wildland Report: Captain Kingsley presented the Board with a current collections report and explained that the District has received \$309,000 of the \$320,000 billed for the prior year wildland season.
8. Discussion, Possible Action on consolidation of County Treasurer Accounts: Chief Keeley explained to the Board that the County Treasurer's Office requires Board approval in order to consolidate the District's property tax revenue accounts. Herb Wisdom made a motion to approve the consolidation of the accounts and Bill Kirkpatrick seconded the motion; all were in favor, the motion passed.

9. Community Member Donation Received (Nellie McPherson): Chief Keeley informed the Board that the District received a donation from the estate of the late Nellie McPherson in the amount of \$10,000. The money will be used to support the Fire Explorer program and for District training needs.
10. Overview of Ambulance Rates: Chief Keeley presented the Board with a report that detailed the rates ambulance providers throughout the state charge for medical transportation. He suggested to the Board that the District request the automatic annual rate increase that will be an approximate 2% increase that will keep the District in line with the rates charged across the state.
11. Overview of Financial Reports: Chief Keeley and CFO Brenda Holbrook provided the Board with a line by line explanation of the new financial reports that the Board is given monthly to help them better understand the Budgeted versus Actual reporting that the State of Arizona has now made a mandatory requirement for Fire Districts.
12. Report from Legal Counsel: None
13. Call to the Public: District resident Kathleen Vandervoet suggested to the Board that the District provide her with information about events and happenings within the Fire Department to share with the Community by posting the information in the monthly edition of the Tubac Villager. Rich Bohman asked that the District if they would consider having a discussion with the Citizen's Council during their March meeting to discuss the upcoming wildland season and the impact it may have on the Tubac area and its residents.
14. Next Meeting: February 26, 2014 at 9:00 a.m. at Tubac Fire Station #1, 2227 E. Frontage Rd., Tubac.
15. Adjourn Meeting: Herb Wisdom made a motion to adjourn the meeting 9:55 a.m., and Bill Kirkpatrick seconded the motion; all were in favor and the motion passed.

Note: The Tubac Fire District Board may vote to go into an Executive Session on any agenda Item, pursuant to A.R.S. 38-431.03 (A) (1) (3) for discussion and consultation for advice with the district's attorney on the matters as set forth therein.