

TO: Tubac Fire Board
FROM: Mary Dahl, Chair
RE: Agenda Items for Meeting of January 25, 2023
DATE: January 19, 2023

SUBJECT: Discussion and Possible Action to retain Human Resources Strategies. LLC to conduct Fire Chief Recruitment Process.

DISCUSSION: Attached is a proposal from Human Resources Strategies, LLC to conduct all activities necessary to recruit a new Fire Chief. Without belaboring the point, these services include coordinating and conducting an Assessment Center process, which is the current practice in high level position recruitment.

Ms. Tranchina has had experience with the Fire District over the past several years assisting in Human Resources issues on an ad hoc basis. She is familiar with the unique needs of a rural Arizona fire district and also has an unparalleled network of associates throughout the State to draw on.

Ms. Tranchina will join our meeting via zoom on the 25th and be available for background and to answer your questions.

SUGGESTED MOTION: I move to authorize Human Resources Strategies to conduct the recruitment process for a new Fire Chief as per the letter of engagement submitted.