



# TUBAC FIRE DISTRICT

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## TUBAC FIRE DISTRICT BOARD MEETING MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS February 26, 2020

1. Call to order and Pledge of Allegiance: The meeting was called to order at 9:00 a.m. by Mary Dahl. The Pledge of Allegiance was recited.
2. Roll call of Board Members: Board Members present were Bill Kirkpatrick, Herb Wisdom, Mike Connelly, Candy Clancy and Mary Dahl. Also present were Chief Horvath, Deputy Chief Rivera, Deputy Chief Guerrero, Nancy Lindsey, Melissa Tomlinson, Gabe Buldra, John Conger, Hesly Guerrero, Captain Lujan, Travis Holloway, Whitney Holloway, Pennie Westhof, Roanne Miller, Nichole Conger, Nakayla Conger, Arelly Guerrero, Keith Barth, Joanna Corrigan, Melissa Sutton, Stan Conger, Michelle Landers, Julie Arma, Homero Lopez, Robert Clancy, Rich Bohman, Earl Wilson, Bob Maurer, Sharie Shute and Clem Shute. Keith Walters and Attorney Scott Bennett were in attendance telephonically.
3. Report from Board Members: None
4. Presentation: Recognition of newly promoted Captains: Chief Horvath introduced John Conger and Hesly Guerrero as the two newly promoted Tubac Fire District Captains.
5. Call to the Public: District resident Julie Arma asked what information the Fire District is providing pertaining to the corona virus pandemic to which Mary Dahl replied that the Chief would speak to her after the meeting.
6. Correspondence: The Board was provided with thank you notes received in the month of February.
7. Chair's Report: Mary Dahl reminded the Board and the public that it is important to ensure the community is counted in the upcoming 2020 census.
8. Chief and Staff Report: Chief Horvath presented the monthly activity report to the Board. Chief Horvath informed the Board that staff is keeping updated on legislation that could become costly to the District in terms of increases in workman's compensation rates for cancer coverage for firefighters across the state. Melissa Thomlinson added that the increase could potentially raise annual workman's compensation rates to \$300,000 for the District. Candy Clancy asked for an update on the delivery of the modular sleeping quarters for Station #1 to which Chief Horvath replied that there is not a specific delivery date yet, but hopefully within the next few weeks. Chief Horvath explained to the Board that she plans to attend a station design conference in Illinois, May 11-14<sup>th</sup> and instructed them to contact Nancy if any of them were interested in attending as well.
9. Monthly Financial Report for January 2020: Melissa Tomlinson presented the financial reports for the month of January.

Key points for the month:

- A. Santa Cruz County revenue for January was \$136,630 which was \$13,296 over budget.
- B. Non-Levy revenue was \$65,371 which was over budget by \$12,121.
- C. Expenses for the month totaled \$398,683 which was over budget by \$26,546.
- D. Fiscal year revenues are \$2,602,461 which is \$99,935 over budget.
- E. Fiscal year expenses are \$2,142,296 which is \$109,826 over budget.

10. Consent Agenda

- A. Approval of minutes from January 22, 2020
- B. Approval of monthly financial reports

Mike Connelly stated that he did not recall that in the call to the public that Earl Wilson spoke about his support of the need for a new station in Tubac to replace Station #1. Mike Connelly made a motion to approve the monthly financial reports and to table approval of the minutes from January 22, 2020 for correction to Earl Wilson's comment and Candy Clancy seconded the motion; all were in favor, the motion passed.

11. Discussion and possible action to ratify the Board Chair's decision to approve purchase order #3851 to Pima Community College for paramedic training in the amount of \$37,000: Mary Dahl explained that due to the timing of the bill received from Pima College and per request of the James Vincent Group she approved the purchase order in the amount of \$37,000 for the total cost for the five students enrolled in the paramedic program with Pima College accepting one half payment in FY19/20 and the second in FY20/21. Mike Connelly made a motion to approve the Board Chair's decision for approve the purchase order for Pima College and Bill Kirkpatrick seconded the motion; all were in favor, the motion passed.

12. Update on discussion and possible action on replacement and/or remodeling of Station #1: Chief Horvath informed the Board that there were no updates at this time and that a financial model and possible funding opportunities would be looked into for a future presentation. Candy Clancy commented that she requested the opportunity to form a committee to explore the option of remodel for Station #1. The committee, she continued, would include board members and members of the community and that the committee would have a time limit to possibly correlate with the upcoming budget time line. Mike Connelly stated that he feels the Board should explore the option of working with the building and land Station #1 is currently on and made a motion to establish a committee to explore the remodeling of Station #1 with Candy Clancy as Chair of the committee to recruit members of the community to assist with the process and Herb Wisdom seconded the motion; Mary Dahl commented that the deficiency study as well as the condition of the current building along with the lack of building permits for the existing station, in her view, negated any remodel possibilities and further she feels the Board has a responsibility to the staff to provide an adequate, safe and code-compliant working environment. Mary Dahl further commented that setting up a committee is an unnecessary drain on staff resources. Mike Connelly responded by stating that he feels the Board would be irresponsible in not exploring all options. Candy stated that there would be no drain on staff as she would be heading the committee up to and including posting notices of meetings. Bill Kirkpatrick commented that he feels that repairing the station is only prolonging what needs to be done which is to replace it as the data has been presented at past meetings. Mike Connelly reiterated his motion to establish a committee to explore the remodeling of Station #1 chaired by Candy Clancy and Herb Wisdom seconded the motion again; Candy Clancy was in favor with Mary Dahl and Bill Kirkpatrick opposed, the motion passed 3 to 2.

13. Executive Session: The Board may vote to go into Executive Session pursuant to A.R.S. Sec. 38-431.03(A)(7) for discussion or consultation with designated representatives of the District in order to consider the District's position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property – the District's cell tower site.

- a. Note: Executive Sessions are CONFIDENTIAL pursuant to A.R.S. Sec 38-431.03(C)

Mary Dahl moved to go into executive session pursuant to A.R.S. Sec. 38-431.03(A)(7) for discussion or consultation with designated representative of the District in order to consider the District's position and instruct its representative regarding negotiation for the purchase, sale or lease of real property – the District's cell tower site. Bill Kirkpatrick made a motion to go into executive session and Herb Wisdom seconded the motion; all were in favor, the motion passed.

14. Future Agenda Items: Candy Clancy asked that an initial report from the committee and who its members are be presented for the March meeting.
15. Call to the Public: Bob Maurer asked if the District planned to submit a request for a grant from the Tubac Health Care Foundation to help fund the students enrolled in the paramedic program. Julie Arma asked if the District's budget would be balanced at year-end to which Mary Dahl replied that she could discuss the budget with the Chief and the James Vincent Group after the meeting. Julie Arma further stated that she is unaware of the conditions of Station #1, but feels that all options should be explored as she also had no idea the District had bond debt of \$4 million. Robert Clancy agreed with the plan to explore other alternatives and perspectives to replacing Station #1. Earl Wilson stated that he did not say in the February meeting that he supports the need for a new station in Tubac to replace Station #1, but that he did say he supports the plan for something to be done to Tubac Station #1 but would like to see all the possible options whether remodeling, replacing or doing nothing. Earl Wilson continued by saying he would like to see an analysis of all the pros and cons and in closing stated that if the District can get \$5 million for selling the tower, sell it!
16. Next Meeting: March 25, 2020, at 9:00 a.m. at Tubac Fire Station #2, 1360 W. Frontage Road, Rio Rico.
17. Adjourn Meeting: Mike Connelly made a motion to adjourn the meeting at 11:15 a.m., and Herb Wisdom seconded the motion; all were in favor, the motion passed.