



TUBAC FIRE DISTRICT

2227 EAST FRONTAGE ROAD
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TUBAC FIRE DISTRICT BOARD MEETING MINUTES August 28, 2013

1. Call to Order and Pledge of Allegiance: The meeting was called to order at 9:00 am by Richard Lockwood. The Pledge of Allegiance was recited.
2. Roll call of Board Members: Board Members present were Richard Lockwood, Dottie Bergmann, Herb Wisdom, Randy Williams and Bill Kirkpatrick. Also present were Chief Kevin Keeley, Asst. Chief Genaro Rivera, Nancy Lindsey, Rich Bohman, Deirdre Eshelman, and Mike Bader.
3. Approval of Minutes from July 10, 2013: Bill Kirkpatrick made a motion to approve the minutes and Herb Wisdom seconded the motion; all were in favor, the motion passed.
4. Correspondence: Chief Keeley presented the Board with several thank you notes to the District for various accomplishments.
5. Reports:
 - A. Financial Reports:
 - 1) County Treasurer Report
 - 2) Financial Report.
Budget vs. Actual
 - 3) Charge for Service:

	<u>July Collections</u>
Tubac	\$ 29,433.58
YTD	\$ 29,433.58
 - B. Fire District Operations:
 - 1) Monthly Activity Report
6. Discussion Process for Purchase of Cardiac Monitors: Chief Keeley explained to the Board that it has become a priority to begin the process of replacing the aging and outdated cardiac monitors the District currently utilizes. He further stated that a recent breakdown of one of the units and the efforts involved in getting it repaired only confirmed the urgency for the replacements. The District included the purchase of these new monitors in the 2013/2014 budget to be paid for with capital reserve money. The District will begin the process by going out to bid and will seek quotes from Physio Control, Zoll and Phillips who are the three prime companies in the field for cardiac monitors. He concluded by informing the Board that he hopes to have the results of the bids to them by the scheduled October Board Meeting.

7. Wildland Report: Chief Keeley explained to the Board that currently the District has a type 3 engine along with four staff members at a fire in California. He went on to say that Captain Mendoza, Mike Lindsey, Al Kingsley and Mark South have been in Northern California as well contributing their skills in the widespread firefighting efforts
8. Report from Legal Counsel: Chief Keeley explained to Board that he has been conferring with Attorney Aversa and Human Resources representative Brenda Tranchina on some personnel issues, but that he did not have anything to discuss at this time
9. Call to the Public: District resident Rich Bohman asked the Board to review within the District when an employee retires if they are able to draw all of their accrued leave time, including both sick and vacation. Mr. Bohman is concerned about the financial drain this could have on the District. District resident Mike Bader addressed the Board with his concern regarding who pays the wages of our District employees when they are sent out of state on a wildland fire. Chief Keeley explained that the wages of the employees are fully reimbursed by the fire.
10. Next Meeting: September 25, 2013, at 9:00 a.m. at Tubac Fire Station #1, 2227 E. Frontage Rd., Tubac.
11. Adjourn Meeting: Dottie Bergmann made a motion to adjourn the meeting at 9:25 a.m. and Randy Williams seconded the motion; all were in favor, the motion passed.

Note: The Tubac Fire District Board may vote to go into an Executive Session on any agenda Item, pursuant to A.R.S. 38-431.03 (A) (1) (3) for discussion and consultation for advice with the district's attorney on the matters as set forth therein.